

## **NATIONAL N DIPLOMA: NQF LEVEL 6 SAQA ID 90674 (360 CREDITS)**



## **BUSINESS MANAGEMENT (INCLUDES N4 - N6 CERTIFICATES)**

This qualification is designed for students wanting to pursue a career in Entrepreneurship, run their own business, or work in a retail, wholesale or generic management environment.

It is aimed primarily at giving the learner technical, theoretical knowledge, practical knowledge and workplace knowledge and skills required in their chosen occupational/vocational area.

The design of the full qualification is such that if taken sequentially with related N part courses i.e. N4+N5+N6, it enables learners to progressively obtain the National N Diploma once the required practical work component of either 18 months or two years, as required for the specific occupational area, is completed.

### **CAREER OPPORTUNITIES**

- Entrepreneur
- General Management
- Small Business Management
- Assistant Management

### **ENTRANCE REQUIREMENTS**

- A Senior Certificate with a National Introductory Certificate: N4 Business Studies
- An appropriate National Certificate: N3
- National Senior Certificate an equivalent qualification
- Access to a computer

### **RECOGNITION OF PRIOR LEARNING**

Not applicable

### **COURSE DURATION**

Based on contact hours as determined by the accreditation body and based on HC Varsity course progression structure and schedule:

- Full Time - approximately 18 months
- Part Time - approximately 3 years
- Distance Learning - approximately 3 years

## COURSE CONTENT

### **Business Management N4 Certificate: (SAQA ID 66871)**

- Management Communication N4
- Introductory Accounting N4
- Entrepreneurship and Business Management N4
- Computer Practice N4 [a theory and practical exam]

### **Business Management N5 Certificate: (SAQA ID 66929)**

- Sales Management N5
- Entrepreneurship and Business Management N5
- Financial Accounting N5
- Public Relations N5

### **Business Management N6 Certificate: (SAQA ID 66995)**

- Marketing Management N4
- Entrepreneurship and Business Management N6
- Economics N5
- Labour Relations N5

## ASSESSMENTS

Students are to submit assessments as per HC Varsity academic plan. These assessment will constitute a semester mark. A 40% semester mark must be obtained to gain access to the external examinations.

- **NB:** Students must attend 80% of their classes in order to qualify to write the examinations
- **NB:** All examinations for Full Time, Part Time and Distance Learning Students are written at the HC Varsity Blouberg Campus in Cape Town

These external examinations are set by the Department of Higher Education and Training (DHET) and are written during June and November of each year. The pass mark is 40% per subject.

## CERTIFICATION

Upon successful completion of all Formative and Summative Assessments and the verification process of the Department of Higher Education and Training (DHET), you will be awarded the National Certificate: Business Management at each level (N4, N5, N6).

Once you have completed 18 months of practical experience, you will then be awarded the National N Diploma NQF Level 6 (SAQA ID 90674) issued by the Department of Higher Education and Training (DHET).

In order to qualify for a National N Diploma in Business Management, a candidate must pass at least one of the following:

- Computer Practice N4
- Introductory Computer Practice N4
- Computerised Financial Systems N4

## **FURTHER STUDIES**

After successful completion of this course, there are several career paths that you may specialize in. Please contact HC Varsity for more information.